

MUFFIN TOWN PRIVACY POLICY

Effective Date: 10/02/2026

Muffin Town (“we,” “us,” or “our”) respects your privacy. This Privacy Policy explains how we collect, use, and disclose personal information when you visit www.muffintown.com, contact us, or submit information through our website.

1. Information We Collect

Information you provide: We collect information you voluntarily submit, which may include your name, email address, telephone number, company or organization, and the contents of your messages. If you submit a résumé through our website, we collect the résumé and any additional application information you provide.

Information collected automatically: Our website and its service providers may collect technical information such as your IP address, browser type, device information, pages visited, referring website, and the date and time of your visit.

2. How We Use Information

We use personal information, as applicable, to:

- Respond to questions, product inquiries, and customer service requests.
- Communicate about our products, business relationships, and services.
- Review employment inquiries and applications.
- Operate, maintain, secure, and improve our website.
- Send marketing communications where permitted by law and consistent with your preferences.
- Prevent fraud, investigate misuse, and comply with legal obligations.

3. Cookies and Similar Technologies

Our website may use cookies and similar technologies to support website functionality, remember preferences, and understand website usage.

You can manage cookies through your browser settings. Blocking certain cookies may affect website functionality.

4. How We Disclose Information

We may disclose personal information:

- **To service providers:** Vendors that help us operate our website and business, such as hosting, communications, technology support, and recruitment providers.
- **For legal and security purposes:** When required by law or reasonably necessary to protect rights, safety, property, or the security of our systems.
- **During a business transaction:** In connection with a proposed or completed merger, acquisition, restructuring, or sale of company assets.
- **At your direction:** When you ask us to disclose information or authorize a particular disclosure.

5. Information Retention

We retain personal information for as long as reasonably necessary for the purposes described in this policy, including responding to inquiries, maintaining business records, and meeting legal obligations. Retention periods depend on the type of information, why it was collected, and applicable requirements.

6. Information Security

We use reasonable administrative, technical, and physical safeguards designed to protect personal information. However, no method of internet transmission or electronic storage is completely secure.

7. Your Choices and Privacy Requests

You may contact us to request access to, correction of, or deletion of personal information you have provided. Depending on your location and applicable law, you may have additional rights concerning your personal information.

We may need to verify your identity before responding. Some information may be retained when permitted or required by law.

If you receive marketing emails from us, you may unsubscribe using the instructions in the email or by contacting us. You may still receive communications related to your inquiries or business transactions.

8. Children's Privacy

Our website is intended for adult customers, business partners, and applicants. It is not directed to children under 13, and we do not knowingly collect personal information from children under 13.

If you believe a child has provided personal information through our website, please contact us so we can investigate and take appropriate action.

9. Third-Party Websites

Our website may contain links to third-party websites or services. Their privacy practices are governed by their own policies. We encourage you to review those policies before providing personal information.

10. Changes to This Policy

We may update this Privacy Policy from time to time. Updates will appear on this page with a revised effective date. We will provide additional notice when required by applicable law.

11. Contact Us

For privacy questions or requests, contact:

Muffin Town

Attn: Privacy Requests

130 Crescent Avenue

Chelsea, MA 02150

Email: inquiries@muffintown.com

Phone: 617-846-1565

Website: <https://www.muffintown.com>